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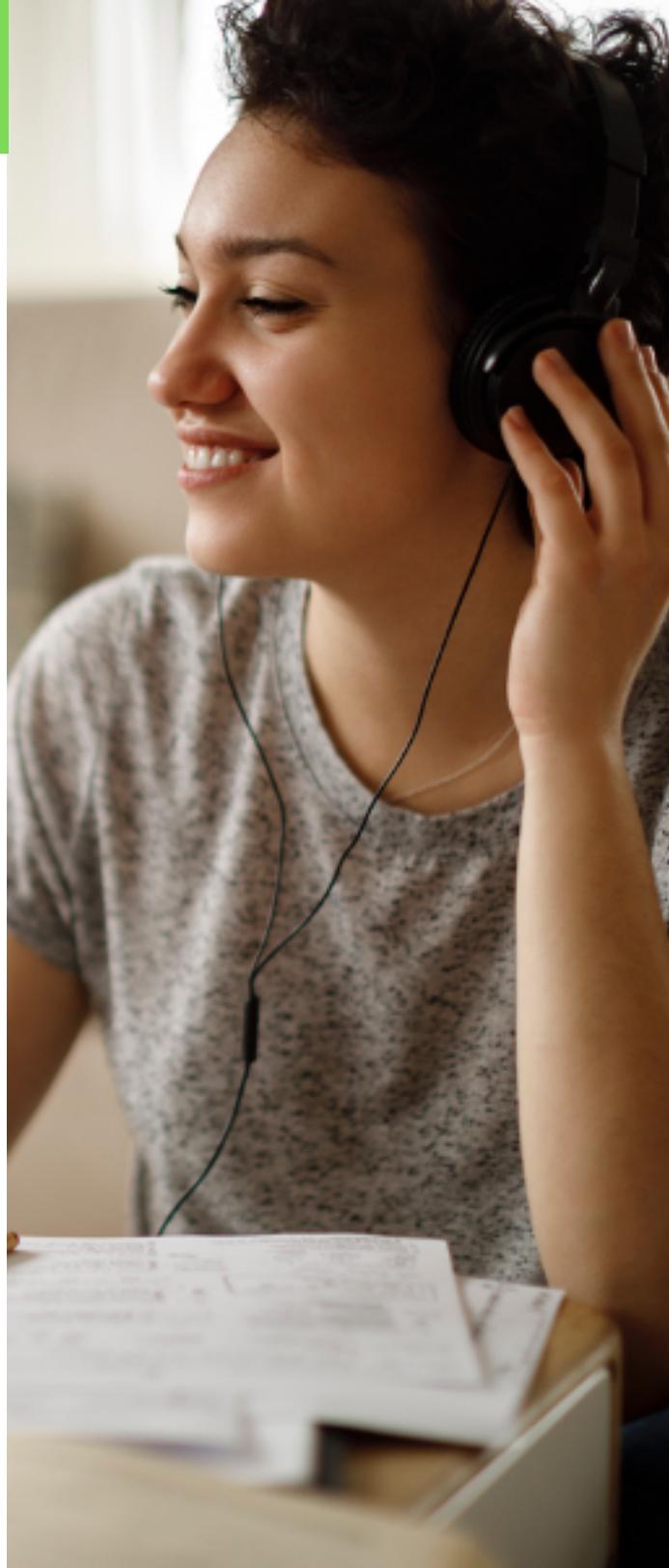
Et Patati Patata
etzoulearning.



SAFETY

POLICY ON LINE

- ☑ Communication **should be with parents and head office**, not between children and teachers. Families communicate to head office. **Teachers always communicate through our etzou platform**
- ☑ **No personal data** should be emailed or given on line
- ☑ Everything posted must remember **to respect** the copyright, **intellectual property** rights and privacy policies
- ☑ Teachers will **respect Et Patati safeguarding** policy and will report to Caroline. **Teachers are trained for safety classes on line, and are given resources through padlet and books to follow Flam and Fle french programme.**



REFERENCES

NSPCC
Learning¹

nrcse
National Resource Centre for
Supplementary Education


Department
for Education

internet
matters.org


education
Common Sense Schools



**HOLDING LIVE GROUP
SESSIONS VIA THE
INTERNET WITH ETZOU
E-LEARNING**

- ✔ Set a time for the meeting so there is a **regular routine**. This might be best at the normal french supplementary school time.
- ✔ **Always enter the zoom via your e learning space et zou (make sure you received the password 2 days in advance)**. We will not accept responsibility for families accepting last minute passwords or changing last minute devices or passwords as it disturbs the class.
- ✔ **Switch off** directly the remote teaching session **when is finished**
- ✔ **Wear appropriate clothing** and tell the children they must too, as must any other adult who might inadvertently appear on screen at either home

- ✔ Be aware of the setting i.e. a teacher should not be speaking to a child in their bedroom or from the teacher's own bedroom. Think about what is on the wall behind you or in the room generally
- ✔ **Our e learning platform etzou enables the teacher to have secure meetings**, where participants can only join if they are invited and where the **teacher has to accept each participant in the 'room'**
- ✔ Parents need to know when online meetings are scheduled and who will be appearing, name, role in the school etc.

Advices are from NRCSE



OUR ON LINE POLICY FOR TEACHERS

☑ Any Child Protection issues identified as a result of a course should be **immediately reported** to your Designated Safeguarding Officer (DSL) Caroline

☑ The teacher does not allow participants **to stand on the platform before his or her arrival.**

☑ Teachers should **not communicate directly to families and children. Teachers send zoom from the e learning space etzou not from their personal zoom.**

☑ The teacher **should turn off the microphones of the participants** for the opening of the meeting

☑ The teacher makes the participants wait in the waiting room before the session opens

☑ **Do not publish the URL of your meeting on social networks**

☑ Don't take and/or share a photo/screenshot of all your participants

☑ **Plan the courses and their content before the class on-line in accordance with Caroline.**

☑ **Follow the School program** checked with Caroline and Flam

☑ The teacher must **be on time for their class, dressed appropriately and make sure nothing inappropriate is on the wall, the shared screen and in the room they teach from**

☑ The teacher use School books and resources via Et Patati padlet and on line partners given in advance. Teacher must post 24h in advance the lesson on line and share if printed is needed

☑ **The teacher should follow Et Patati safeguarding rules and safety.**

☑ The teacher **cannot post or share (even privately) inappropriate material on live.**

☑ The teacher **can use different media to present and explain certain concepts.** Et Patati prepares every week a french resources padlet for families:

[CLICK HERE](#)

☑ **Reporting of each lesson is sent to Caroline after 24h**

☑ **When parents have questions, redirect them to caroline@etpatatipatata.com**



I have to:

get here on time

Have **my own screen and my learning space**, it is better not to share with another student

Tell my teacher, if I am sick and I can't attend class

Adopt the right attitude :

Not sleeping

Not eating

Not swinging in the chair

Not on by bed

Not moving and wandering too much in my room with my device

Have a pen, my book, resources printed and my booklet with date on it

Take the course, copy the lesson and **do my exercises and homework which will be on my space**



ON LINE POLICY FOR PUPILS

I can:

drink if I need to.

go to the bathroom if I really need to. I need to tell my teacher .

Gain my Badges each time I am attending a lesson! Bravo!

I can't:

be mean or **abusive to my classmates or teachers**

I can't interrupt or speak if my teacher won't give it to me. **If I am muted it is because the teacher explains something, raise your hand if questions!**

I can't play games or do something else when I am in class.

Amuse toi! Tu vas adorer.

SAFEGUARDING REFERENCES

Et Zou e-learning has become a Common sence school. The Et Patati Patata school has been awarded the Common sence Education badge!
[Site ici](#)

The pedagogy "**All digital citizens**", allows to guarantee the **protection** of the **private information** of each one, the respect of the other in the virtual community. It guarantees our students security on our online platforms.



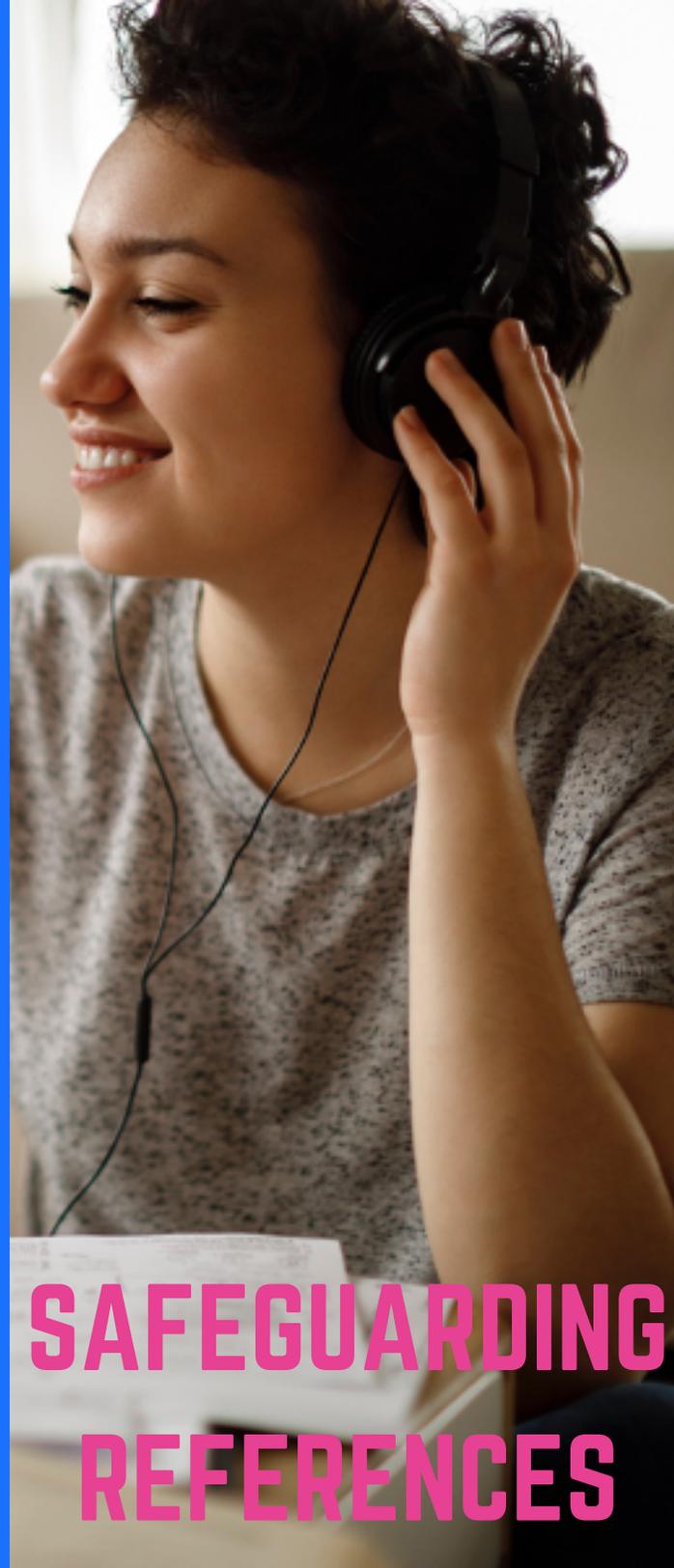
education

Common Sense Schools

We follow **Internet matters** offers online safety **tips for parents on all internet related dangers.**

Each age category and each danger are the subject of advice or **prevention tools** on the site.

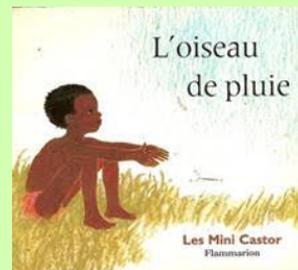
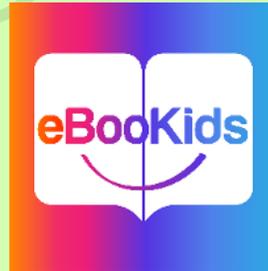
- ☑ **Tips for parents who have 0-6 years old children**
- ☑ **Tips for parents who have 6-10 years old children**
- ☑ **Tips for parents who have 11-13 years old children**
- ☑ **Ernest the Owl's Parent and Teacher Guide to the Internet**



**SAFEGUARDING
REFERENCES**

**internet
matters.org**

OUR E PARTNERS



Sources of our online safety policy

Gouvernement's links :

<https://www.gov.uk/government/publications/teaching-online-safety-in-schools>

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/835733/Keeping_children_safe_in_education_2019.pdf

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/759005/Literature_Review_Final_October_2017.pdf

<https://www.ceop.police.uk/safety-centre/>

<https://www.gov.uk/data-protection>

<https://www.supplementaryeducation.org.uk/remote-teaching-during-corona-virus-pandemic/>

Internetmatters's links :

<https://www.internetmatters.org/fr/wp-content/uploads/2019/04/Internet-Matters-Guide-Online-safety-for-parents-of-children-6-10-years-old.pdf>

<https://www.internetmatters.org/fr/wp-content/uploads/2019/04/Internet-Matters-Tips-Protect-your-child-from-cyberbullying.pdf>

<http://www.internetmatters.org/wp-content/uploads/2016/07/Internet-matters-Parent-Age-Guides-11-13.pdf>

Common sence education links :

<https://www.commonsense.org/education/recognition>

<https://www.commonsense.org/education/recognition-schools>

<https://www.commonsense.org/education/case-studies>

ETZOU
e-learning



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GENERATION
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LEARN ANYTIME. ANYWHERE.

Our services

- ☑ Virtual classrooms pour les écoles FLAM
- ☑ E French Camps: Les vacances en ligne en français!

- ☑ French tutoring one to one
 - ☑ French for adults

- ☑ Soutien scolaire de la maternelle au bac

- ☑ French exams: GCSE, DELF, DILF, DALF, TCF, TEF, DCL
 - ☑ English lessons with Cambridge certifications teachers one to one and virtual classroom

- ☑ Business english for professionals
- ☑ English exams: TOEIC, TOEFL, IELTS